

**SUSTAINBLE COMMUNITIES PLANNING GRANT  
COORDINATING COMMITTEE**

**AGENDA for Monday, December, 20 2010 10:00 AM  
H-GAC Conference Room A (2<sup>nd</sup> Floor)  
3555 Timmons Lane, Houston, TX 77027**

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- 1. Call to Order and Introductions**
- 2. Certify Quorum**  
A quorum of 13 is required to conduct committee business.
- 3. Approval of November 30, 2010 Meeting Minutes (Action Item)**
- 4. Election of Officers (Action Item)**  
The committee will elect a Chair, First Vice Chair, and Second Vice Chair to serve for a one-year term.
- 5. Approval of Bylaws (Action Item)**  
Allen Richey (H-GAC) will present the proposed bylaws for committee approval.
- 6. Public Engagement Subcommittee Update (Information)**  
Meredith Dang (H-GAC) will provide an update of the work of the Public Engagement Subcommittee.
- 7. MOA Update (Information)**  
Allen Richey (H-GAC) will provide an update on next steps for the MOA's.
- 8. Impact of Budget on Case Studies (Discussion)**  
Meredith Dang (H-GAC) will lead a discussion about ideas and options for the case studies.
- 9. Technical Advisory Group and Regional Transect Group Composition (Discussion)**  
Meredith Dang (H-GAC) will lead a discussion concerning how the coordinating committee would like to proceed with populating the technical committees.
- 10. Other Business**
- 11. Meeting Date – Wednesday, January 19<sup>th</sup>, 2011, 9:30 am**
- 12. Adjourn**

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